

SCHOOL RULES

The following abridged but salient rules are for strict compliance: - School Almanac

- ✓ The school almanac must be brought to the school every day.
- ✓ All entries in the almanac from the school must be brought to the notice of the relevant school staff.
- ✓ Almanac up to Std II will be signed by the teacher.

Attendance

- ✓ 1. Regular attendance to school is most essential. The minimum requirement of attendance in the academic year is 90%.
- ✓ Leave of absence is given to students on prior application from the parents.
- ✓ Students absent on account of illness are to submit valid medical certificate.
- ✓ Students suffering from the following diseases must observe the prescribed period of quarantine before returning to class:-
 - a. Chicken pox till complete falling of scabs.**
 - b. Cholera till the child is completely well.**
 - c. Measles two weeks after the rash disappears.**
 - d. Mumps till the swelling has gone (about one month).**
 - e. Whooping cough six weeks.**
 - f. Jaundice six weeks after recovery.**
- ✓ A students returning to school after suffering from an infectious or contagious diseases should produce a Fitness Certificate issued by a doctor, permitting him/her to attend the school.
- ✓ Repeated absence without leave or unexplained absence for more than ten consecutive days renders the students liable to have his/her name struck off the rolls. Re-admission will be granted only on payment of fresh admission fee.
- ✓ Appointment with doctors or any special engagements must not be arranged during school hours. No partial attendance will be permitted.

LIBRARY RULES

The school library is open to all bonafied students during school hours. All classes will be provided with library periods in the time table. Utmost care is to be exercised by students in the use of books.

- ✓ Students should make it a matter of personnel pride to utilize the library books with utmost care.
- ✓ The students are not to take any book from the library without proper entry in the issue register.
- ✓ Only one book will be issued for a duration of one week at a time.
- ✓ Students are responsible for the safe upkeep of the book. Any damage caused to the books, inside or outside the library, students will be liable for penal fines.

GENERAL RULES

Bus Rules

- ✓ All students using the bus services are to contain bus passes from MT Section.
- ✓ All students are to be in queue whilst boarding/disembarking from the bus.
- ✓ Only two students should be seated in each seat.
- ✓ Students should not take out any part of body through window.
- ✓ Any damage done to the bus shall be made good by the offenders.

Health & Hygiene Rules

All students are expected to

- ✓ Put on neat and clean Uniform.
- ✓ Wear Polished shoes.
- ✓ Maintain neat & smart hair cut.
- ✓ Complete full routine at home.

Note: Activities and Sports schedule may change due to unforeseen circumstances. The same will be intimated through the almanac.